



Incorporated (7 May 2014) No.1400644

PO Box 130 Lawson NSW. 2783

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## **NOTICE OF ANNUAL GENERAL MEETING**

**Tuesday 15 August 2023**

You are invited to attend the Annual General Meeting ("AGM") of the Friends of the Mechanics Institute Lawson Inc. for the years 2020; 2021; 2022 and 2023.

**Date** Tuesday 15 August 2023  
**Time** Commencing 6.15pm  
**Venue** Mechanics Institute 284 Great Western Highway, Lawson

### **Entitlement to attend and vote**

All paid up members current at midnight 8 August 2023 may attend. If you wish to attend by telephone contact John Sheehy on 0403 033 947 by 5.00pm 8 August 2023 to make pre meeting arrangements.

### **Questions from the floor**

The AGM gives the members the opportunity to hear the President talk about the activities of the FOTMIL during the previous years noted above. Questions which relate to the items on the agenda of the meeting are welcomed.

### **Fees and subscriptions**

- (1) A member of FOTMIL must, on admission to membership, pay to the association a fee of \$5.
- (2) In addition to any amount payable by the member under subclause (1), a member of the association must pay to FOTMIL an annual membership fee of \$30.
  - (a) except as provided by paragraph (b), before 1 July in each calendar year, or
  - (b) if the member becomes a member on or after 1 July in any calendar year-on becoming a member and before 1 July in each succeeding calendar year. *A membership application is attached.*

### **Renewal of membership by current members pre 1/7/2023**

If you are an existing member of FOTMIL between 1 July 2020 and 30 June 2023 you only need renew your membership at \$30.00. *A member renewal form is attached.*

### **Proxy votes**

A member may appoint a proxy (who must be a member) to attend the meeting using the attached form. If a proxy is not appointed the President may exercise the relevant members vote. *A form is attached.*

A member's proxy may be served by mail or electronic submission to [sheehy@wix.com.au](mailto:sheehy@wix.com.au) no later than midnight 8 August 2023 or personally on or prior to the commencement of the meeting.

### **Business for the AGM**

An agenda will be provided at the meeting.

1. Approve minutes of last AGM 24 August 2019.
2. Discussion on any business arising from last AGM.
3. President's report for year 1 July 2019 to 30 June 2020.

4. Treasurer's report for year 1 July 2019 to 30 June 2020.
5. President's report for year 1 July 2020 to 30 June 2021.
6. Treasurer's report for year 1 July 2020 to 30 June 2021.
7. President's report for year 1 July 2021 to 30 June 2022.
8. Treasurer's report for year 1 July 2021 to 30 June 2022.
9. President's report for year 1 July 2022 to 30 June 2023.
10. Treasurer's report for year 1 July 2022 to 30 June 2023.
11. Nominations for President; Vice President; Secretary; Treasurer; Public Officer and ordinary committee members be received. *(See attached notes and application Form)*
12. Proposed changes to Associations Constitution' *(See attached)*.
13. General business notified to the President prior to the meeting.
14. Close followed by refreshments.

**Attachments**

- New member application.
- Renewing member application.
- Form of Proxy
- Notes for prospective office bearers.
- Application for Office bearers.
- Proposed changes to Constitution of the Association.

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John Sheehy  
President  
24 July 2023

